

Persimmon Ridge Homeowner's Association

Architectural Review Form

Application for Exterior Alterations and Improvements

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This form must be submitted at least 14 days prior to a project's start date and approval must be granted before an exterior project begins. All projects must be completed within 12 months of the approval date. If any project does not begin within that timeframe, a new request must be submitted for approval. An extension request may be submitted to Cornerstone.

Rec'd In Office: Date: _____ By: _____

Owner Name: _____

Address: _____ Lot # _____

Phone Number: _____ Or _____

Email Address: _____

Project Type (Check all that apply)

- ☐ Fence
 - ☐ Landscaping
 - ☐ Dumpster
 - ☐ Mailbox
 - ☐ Other Exterior Alteration (deck, patio, room addition, pool, etc.)
 - ☐ Other Project Type Not Listed _____
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General Project Information (Required for ALL requests)

1. Complete description of project:

2. Location of project on property (please include location on a plat of your lot):

3. Start Date: _____ **End Date:** _____

4. Name and contact information for Company or Individual performing the work.
If you are doing the work yourself, please write "SELF" below:

Name: _____ Ph # _____

Additional Information the Applicant Would Like to Provide:

Dumpster Requests

For all dumpster requests, the following information is required:

Location of the dumpster: _____

Length of time the dumpster will be on the lot: _____

Begin and end dates: _____

Purpose of the dumpster: _____

By signing this form, you agree:

- The dumpster will not be overfilled
- Contents will be emptied promptly when full
- Contents will not be permitted to blow out of the container

Owner Certification

By signing below, the owner certifies:

- Permission is granted to the Persimmon Ridge Architectural Review Committee to enter property to inspect site or work if needed
- You and/or your contractor will comply with all PR CC&Rs and secure any necessary permits
- Work being constructed is exactly as presented in this application and any additional correspondence provided
- Once the project is approved, any changes must be submitted and approved before proceeding
- Project to be completed within 12 months of approval date

Please note that to avoid delays in processing, all required information must be submitted in full before your project can be forwarded to the ARC for review and consideration. If you need clarification on the specific requirements, please contact Property Manager Jennifer Simpson at Cornerstone.

Owner Signature: _____ Date: _____

ARC Decision

Approved _____ Denied _____

Date Resident Notified _____

Committee Signature: _____ Date: _____

Additional Details on Specific Types of Projects

Fence Projects

Please note, for all new fence projects:

1. For fences along a property boundary, the request must include a copy of a **certified survey** showing the property boundaries and the location of the fence on the lot
 2. The fence must be drawn on a **plat** of your lot within the lot lines and in relation to your house
 3. Maximum fence height is **48 inches**
 4. Description must include the **material and color** of the fence along with a graphic or photo of the proposed fence
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Landscaping Projects

ARC approval is required for significant landscaping changes. The following are examples of changes that require approval:

1. Significant changes to the originally approved landscape plan, including:
 - o **Removal and replacement** of the majority of existing landscaping.
 - o **Expansion or relocation** of existing landscape bed footprints.
 - o Installation of **new** landscape beds.

If all existing landscaping in an area is removed, replacement landscaping must be installed within 60 days of removal unless an extension is approved by the ARC.

2. Removal of any tree with a trunk diameter greater than 6 inches.
3. Changes to ground cover materials, including conversion from mulch to rock, rubber mulch, gravel, or similar materials.

Landscaping requests must include:

- Drawing or marked survey/plot plan showing location of changes
 - Description of plant materials, edging, rock, mulch, etc.
 - Photos of current area
 - Photo/example/description of proposed landscaping
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Mailbox Projects

For owners replacing a mailbox that is **not the standard GREEN mailbox**, the request must include:

1. Photo of your home showing the brick/stone (mailbox must match home)
2. Graphic/photo of the proposed mailbox